



## **Eisenhower Women's Golf Association**

Eisenhower Golf Course  
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# **BYLAWS**

Revised November 7, 2018

### **I. ELECTION OF OFFICERS AND COMMITTEE CHAIRS**

- A. **Nomination Committee:** The President shall appoint a Nominating Committee Chair in July in an election year. The Nominating Committee Chair shall choose two members to serve with her to choose candidates for the Officers and Chairs. One month prior to the end of the year meeting; the membership will be notified of the upcoming elections. Persons wishing to put their name in nomination must notify the Nominating Committee Chair prior to the distribution of the slate of nominees within two weeks of the election. The Nominating Committee will prepare a slate of nominees for presentation to the members. The slate will be distributed to the membership through email at least two weeks prior to end of the year meeting. Members, unable to attend the end of the year meeting, may submit their vote by email to the Nominating Committee Chair no later than the day before the end of the year meeting.
- B. All Officers and Chairs shall be elected by vote of the membership present at the end of the year meeting, plus absentee ballots; and, shall take office immediately. Terms will be 2 years with no term limits.
- C. Should a position become vacant for any unforeseeable circumstances, the Board can appoint a person to finish out their term.

### **II. EXECUTIVE COMMITTEE:**

- A. The EWGA Executive Committee shall consist of the President, Vice-President, Secretary, Treasurer, Rules Chair, Tournaments Chair, Social/Sunshine Chair, and Special Event Chair. This committee will act on behalf of the EWGA members in deciding on matters concerning seasonal play such as calendar, dues, pairings, special events, special appeals, special concerns of members, and other routine matters.

### III. DUTIES OF OFFICERS:

- A. **EWGA PRESIDENT:** The EWGA President shall preside at meetings of the EWGA and the Executive Committee and may appoint Chairs of Ad Hoc Committees as needed. She shall be an ex-officio member of all committees except the Nominating Committee. She shall represent the EWGA at all appropriate local and regional events and shall perform other duties that ordinarily pertain to her office. The President, working with the Secretary, is responsible for keeping the website up-to-date. The President may appoint a web master as needed .
- B. **VICE-PRESIDENT:** The Vice-President shall preside at meetings of the EWGA and the Executive Committee in the absence of the President. She shall also perform other duties as may be assigned to her by the EWGA President. She shall head the Membership Committee; working with the Treasurer and Tournament Chair to determine eligibility of potential new members. She shall head the welcoming process for new members.
- C. **SECRETARY:** The Secretary shall keep the records of all meetings and shall keep them on file for reference by all members. She shall also assist the President and manage correspondence and other pertinent notices. All notices, except those dealing with weekly league play, shall be sent to the Secretary. With the approval of the President, the Secretary will email the information to the members. Working with the Membership Committee, the Secretary will keep an up –to-date member directory that will periodically be sent to the membership.
- D. **TREASURER:** The Treasurer shall be responsible for all financial matters of the EWGA. She shall collect all dues, assessments, and fees and make all disbursements, keeping records thereof and reporting to the members at meetings. She is responsible for maintaining all matters related to the EWGA bank account. The Treasurer will provide up-to-date membership information to the Secretary, Tournament Chair and Vice-President.

### IV. DUTIES OF COMMITTEE CHAIRS:

- A. **RULES CHAIR:** The Rules Chair is responsible for providing direction, interpretation and overall management of rules policy. She shall be familiar with all USGA rules, local rules that may supersede them,

temporary rules for special events, etc. The Rules Chair may select assistants to serve with her on a Rules Committee. She and her Committee may be called upon at any time for interpretation of these rules and shall seek guidance, if required, from the USGA "Rules of Golf, Professional Management of the EGC or other Golf Pros where EWGA members are involved. Rule decisions of this Committee are final.

- B. **SOCIAL/SUNSHINE CHAIR:** The Social/Sunshine Chair shall be responsible for arranging the social aspects of all EWGA events involving EWGA members only, including decorations and refreshments at meetings, etc. On behalf of the EWGA members, she shall be responsible for sending personal messages of concern to members who are ill or have lost an immediate family member. She should obtain assistance from the membership as needed.
- C. **TOURNAMENT CHAIR:** The Tournament Chair may select a member to assist her. The Co-Chair will share equal responsibility for running weekly play, Spring and Club Championship Tournaments. Tournament chair (s) will be responsible for all pairings, starting times, posting of all special tournaments formats and special rules. She will also conduct random checks to ensure that members are posting weekly scores for handicap purposes. Tournament chair is responsible for tracking attendance eligibility for Spring and Club Championship. The Tournament Chair will email league play results to the members and keep records of those results for the season. The Tournament Chair will work with the 9 Hole Ladies League to coordinate events and establish a tentative calendar for the year. The Tournament chair will assist the Vice-President in the welcoming process of new members.

## **V. AD HOC COMMITTEE**

- A. **SPECIAL EVENT CHAIR:** The Special Event Chair shall be responsible for coordinating one event per season that would involve outside members. She will be responsible for her event and shall acquire the services of the appropriate Executive Committee Officers, Chairs and EWGA members, as she deems necessary. At the end of this event, she will be responsible for providing an expense report to the Treasurer for her records.
- B. **NOMINATING COMMITTEE CHAIR:** The Nominating Committee Chair shall be responsible for forming a Nominating Committee and performing duties as described in Section I of these Bylaws.
- C. **LOCAL AND REGIONAL LEAGUE EVENT REPRESENTATIVES:** Local and regional representatives are responsible for promoting involvement in such organization as Suburban Women's Golf Association (SWGA) or Maryland State Golf Association (MSGGA)

- D. **MEMBERSHIP COMMITTEE:** Chaired by the Vice-President who will work with the Secretary, Treasurer, and Tournament chair to promote membership, keep up-to-date records of members' information, decide on the status of applicants, and create a process for welcoming new members.

## VI. **TERMS OF OFFICE**

Members of the Executive Committee are elected to serve for 2 year terms in their respective office.

## VII. **RULES AND CONDUCT OF PLAY**

- A. **League Play Days** and other EWGA events shall be conducted by the Tournament Chair, and shall follow the rules of the USGA. Exceptions to these rules are prescribed by the EGC and EWGA. The Tournament Chair, working with the Rules Chair, may announce special rules for certain events as deemed appropriate for the event.
- B. **RULES:** The Rules Committee shall be responsible for settling all questions regarding rules, rule infractions, and penalties. USGA rules shall apply except as described in the above paragraph.
- C. **SCORE CARDS:** All scorecards must be signed, attested and dated before being turned into the Tournament Chair.
- D. **POSTPONEMENTS:** All tournaments postponements prior to the start of play will be decided by the Tournament chair or a designated assistant.

## VIII. **SPRING TOURNAMENT**

- A. Any member holding a valid FULL USGA 18-hole Handicap Card in the current year and has played in at least half of league rounds, including league sponsored events, prior to the beginning of the spring tournament in the current year is eligible to participate in the Spring Tournament. Also active members who participated in 10 league events the previous year are eligible.
- B. The Tournament Chair will post notice of this 36-hole (best 2 out of 3 rounds) Spring Tournament schedule and any additional rules at least two weeks in advance of the start of play.
- C. The Spring Tournament is a fully handicapped tournament. All rounds will be 18-hole stroke play with players to be divided into flights. Handicap strokes will be deducted after each round.

- D. The Spring Tournament Champion in each flight will be the member of that flight who shoots the lowest 36-hole Net Scores
- E. The Tournament Chair, with consent of the Board, shall decide a default of a player.

## **IX. CLUB CHAMPIONSHIP**

- A. Any member having played in at least half of league rounds, including league sponsored events, prior to the beginning of championship play; and holding a valid FULL USGA 18-hole Handicap Card in the current year is eligible to participate in the yearly Club Championship.
- B. All rounds will be 18-hole Stroke Play with players to be divided into flights. No handicap strokes will be used.
- C. The Tournament Chair will post notice of this 36-hole best 2 out of 3 rounds Club Championship tournament schedule and any additional rules at least two weeks in advance of the start of play.
- D. The Tournament Chair, with the consent of the Board, shall decide a default of a player.
- E. The Club Champion will be the member who shoots the 36- hole best 2 out of 3 rounds low Gross combined score; and will be awarded a plaque or trophy.

## **X. MEMBERSHIP**

- A. As stated in the EWGA Constitution, women wishing to join the EWGA must be 18 years of age or older and hold a current USGA eighteen-hole handicap or in the process of establishing a handicap. To be considered to be “establishing a handicap”, the applicant must have a handicap location and has posted a minimum of 5 scores. A no-handicap new member is expected to establish a permanent handicap within one month of joining. Final decision by the Membership Committee of the acceptance of a membership request will occur after a permanent handicap is established. An applicant cannot have an index in excess of 40.
- B. After becoming a member, if a player's index exceeds 40 that player's membership is not revoked. However, for league play, the maximum handicap used will be 40.
- C. Member may be removed from the league by a vote of the Executive Committee for failure to pay dues, fraudulent posting of scores, or failure to follow rules and procedures of the EWGA.

## **XI. HANDICAPS**

- A. All handicaps shall be USGA recognized. . All regulation rounds played by members, at home or away, must be posted for handicap purposes by the end of the month of play. The Tournament Chair will post the list of handicaps monthly. All members are required to play with the most recently posted handicap until the next month's handicap is posted. The maximum handicap will be 40 for league play.
- B. No- Handicap holder is only eligible for weekly chip-in, birdie and closest to the pin awards. She is not eligible for flight awards.
- D. Each member is responsible for notifying the Tournament chair where her handicap is kept and providing proof of posting scores if asked.
- E. Players having more than one handicap location should have their handicaps synced together. If not, the lower handicap will be used.

## **XII. DUES**

All members shall pay annual dues, to be determined yearly by the Executive Committee, prior to the first play date. New members may join at any time during the season upon payment of dues and approval of the Membership Committee. Dues are not prorated. New member dues will be refunded if the required (40 or less) index is not reached by the end of her first month's membership. A member may be terminated if in default of dues. Other fees may be called for in the event of special expenses for certain events.